**Group Contract**

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|  |  | Date: | **31/03/2020** |

These are the terms of group conduct and cooperation that we agree on as a team.

**Participation**: We agree to....

-Everyone should participate in the group meeting; in case a member cannot attend the group, member must be informed at least one day before the meeting.

-In case of being late you should also inform the group.

**Communication**: We agree to...

- Make a use of Skype for business, slack, Facebook, and Microsoft Team specially during corona crisis

**Meetings**: We agree to....

- Come prepared to the meeting with new ideas, suggestions, questions or material needed for that meeting.

- At the end of each meeting we will discuss what needs to be done until the next meeting.

- At the beginning of each meeting we will cover what we did in the previous as well as go through an agenda of the current one.

**Conduct**: We agree to....

- All group members will be actively participating during group meetings as well as outside the latter.

- All group members will do the necessary research and learning to succeed in completing the project.

**Conflict**: We agree to....

- Keep everything friendly and discuss the conflicting issue to be resolved as soon as possible.

**Consequences**: We agree to....

- In case of being late, the group member in question should buy coffee to the rest of the members.

**Deadlines**: We agree to....

- Deadlines should be always respected, but if not, there must be a reason for that.

**Other Issues:**

- None

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| **Group Member’s Name** | **Student number** | **Signature** |
| Alexandru-Mircea Dima | 266006 | Signed |
| Balkis Ibrahim | 260092 | Signed |
| Nikola Petkov Vasilev | 260099 | Signed |